

Southern Illinois Regional EMS System

D-4 SYSTEM REVIEW BOARD

In accordance with section 515.420 System Review Board, as EMS Medical Director of Southern Illinois Regional EMS System, I agree to:

1. Suspend from practice within the System any individual, individual provider, or other participant considered not to be meeting the requirements of the Program Plan.
2. Provide the individual, individual provider, or other participant with a written explanation of the reason for the suspension; the terms, length, and condition of the suspension; and the date the suspension will commence, unless a hearing is requested. The procedure for requesting a hearing within 15 days through the Local System Review Board shall be provided.
3. Designate the Local System Review Board which consists of at least three members; Emergency Department physician with knowledge of EMS; an EMT; and a person of the same professional category as the individual, individual provider or other participant requesting the hearing.
4. Make provisions for the hearing to commence as soon as possible but at least 21 days after receipt of written requests.
5. Arrange for a certified shorthand reporter to make a stenographic record of the hearing and therefore prepare a transcript of the proceedings.
6. Ensure that transcript, all documents or materials received as evidence during the hearing and the Local System Review Board's written decision will be retained in the custody of the EMS System.
7. Implement the decision of the Local System Review Board unless that decision has been appealed to the State Emergency Medical Services Disciplinary Review Board.
8. Ensure the Local System Review Board sends its decision via certified mail or person service, to the EMS Medical Director, and the individual, individual provider or other participants who requested the hearing within five business days after the conclusion of the hearing.
9. Notify the Department, in writing, within five days after the Board's decision to either uphold, modify, or reverse the decision. The notice will include a statement detailing the duration and grounds for the suspension.
10. In the event that the Local System Review Board affirms or modifies the suspension order, the individual, individual provider or other participant will be afforded the opportunity for a review of the decision by the State EMS Disciplinary Review Board.
11. In the event the Local System Review Board reverses or modifies the EMS Medical Director's suspension order, the EMS Medical Director will have the opportunity for review of the Local Board's decision by the State EMS Disciplinary Review Board.

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12. Requests for review by State EMS Disciplinary Review Board will be submitted in writing to the Chief of the Department's Division of Emergency Medical Services and Highway Safety within 10 days after receiving the Local Board's decision or the EMS Medical Director's suspension order, whichever is applicable. A copy of the Boards decision or the suspension will be included.

13. The EMS Medical Director will immediately suspend an individual, individual provider or other participant if he or she finds that the information in his or her possession indicates that the continuation of practice by an EMT or other provider would constitute an imminent danger to the public. The suspended EMT or other provider will be issued an immediate verbal notification followed by a written suspension order to the EMT or other provider by the EMS Medical Director which includes length, terms, and basis for suspension.

14. Within 24 hours following the commencement of the suspension the EMS Medical Director will deliver to the Department by messenger or telefax a copy of the suspension order and any written materials related to the suspension.

15. The EMS Medical Director must inform the suspended EMT or provider that within 24 hours following commencement of the suspension they may deliver to the Department by messenger or telefax a written response to the suspension order and written material related to the response.

16. The EMS Medical Director will be notified by the Department within 24 hours following receipt of the suspension order or the EMT/provider's written response. The EMS Medical Director must inform the EMT or provider immediately upon receipt of this determination.