

# Southern Illinois Regional EMS System

## BB-4.1 CONTROLLED SUBSTANCES – NARCOTIC COUNT

### *Controlled Substances: Morphine, Ativan, and Valium*

#### ALS / ILS Vehicles:

- All controlled substances in the ALS vehicles are to be kept:
  - In a drug box that can be locked in a storage cabinet.
  - Or in a locked box in the ambulance.
- Each ALS vehicle is required to maintain the system standard log on controlled substances which verifies the daily count:
  - See attached Narcotic Sheet.
- The Narcotic Sheet shall be forwarded to the EMS Office at the Resource Hospital monthly for review and signed by the EMS MD.
- Controlled substances shall be counted daily:
  - By a licensed paramedic from the off-going crew and a licensed paramedic from the on-coming crew.
  - The drug count and their signatures shall be dated and entered into the log sheet.
- Do not pre-load controlled substances into syringes/cartridges.

#### System Hospitals:

- System hospitals shall maintain documents/log sheets/prehospital crew signatures according to individual hospital policies directly supplying ALS vehicles with controlled substances.

#### Replacement of Controlled Substances:

- After use of controlled substances in the field, the EMS provider will bring the empty syringe/cartridges/ampule to the receiving hospital for resupplying.
- All controlled substance logs at the resupplying hospital shall contain the minimum information:
  - Patient's name.
  - Physician's name who ordered the medication.
  - Date and amount administered.
  - Signature of the RN/Pharmacy personnel resupplying the medication and the paramedic/field RN accepting the medication.
  - Any amount of a controlled substance that is not used or broken shall be wasted by the paramedic/field RN and witnessed by the RN/Pharmacy personnel and documented on the log sheet.